# VACANCY ANNOUNCEMENT

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| **POSITION:** | **Prevention Aide/Part Time** | **OPEN:** | June 12, 2019 |
| **SALARY:** | Based on Qualifications | **CLOSES:** | Open until filled |
| **LOCATION:** | Kickapoo Tribal Health Center, McLoud, Oklahoma | | |

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**General Description:**
This position organizationally falls under the Behavioral Health Director of the Kickapoo Tribal Health Center and Associated Programs and Services as operated by the Kickapoo Tribe of Oklahoma. Operational hours are Monday through Friday, 8:00 A.M. to 5:00 P.M. or as may be needed to serve the health center needs of the population. Conducts prevention activities and implements specific community, school, and organization intervention and training in areas related to mental health, substance use, suicide, and other behaviorally-related public health problems. The purpose of this position is to conduct primary prevention activities to raise awareness about the scope and problems associated with mental health and substance abuse. Performs duties in support of the Behavioral Health departments mission to ensure the highest quality of services in an economically sound manner.

**This position is a five (5) year Native Connections Grant Position with two (2) years remaining**

**Description of Duties**:
For full Description see Human Resources

**Work Experience and/or Education:**

- Associate Degree, preferred
- Two (2) year experience in Mental Health/Substance Abuse program
- Must have excellent verbal and written communication skills

**Requirements:**

- All applicants tentatively selected for employment will be required to submit to urinalysis to screen for illegal drug use prior to appointment and random drug testing throughout employment.
- Will be required to have an OSBI background clearance.
- Must have a valid Oklahoma Driver's License.

Your application will be rated based on the information provided in your application, therefore your application must state specific duties that relate to this position. Please attach a copy of any training certifications.

**The Kickapoo Tribe of Oklahoma is committed to Equal Employment without regard to race, religion, color, gender, national origin, age, disability or sexual orientation. However, in accordance with the Indian Preference Act (Title 25 U.S. Code 472 and 473) preference in filling vacancies are given to qualified Indian candidates. If you are claiming Indian Preference you must submit documentation with your application.**

**Applicants must submit a resume to the Kickapoo Tribal Health Center, ATTN: Human Resources, P.O. Box 1360, McLoud, OK 74851 or email to kaylee.stevens@okkthc.com**

*Kickapoo Tribal Health Center is an At-Will Employer*
*And a Drug-Free Workplace*